



You Assurance of Pure Silk

सिल्क मार्क ऑर्गनाइजेशन ऑफ इंडिया
केन्द्रीय रेशम बोर्ड द्वारा प्रोन्नत
वस्त्र मंत्रालय, भारत सरकार
#28/22 के. के. सालै, कावेरी रंगन नगर/
सालिग्रामम, चेन्नै -600093.

Silk Mark Organization of India

Promoted by Central Silk Board
Ministry of Textiles - Govt. of India
28/22, K.K. Salai, Kaveri Rangan Nagar
Saligramam, Chennai - 600 093

CSB/RO/9(13)/SMOI/2013-14/EXPO

04th November 2015

To

Sir,

Sub: - Inviting competitive quotation for printing & supply of publicity materials - Regarding.

The Silk Mark Organisation of India,(SMOI) Chennai Chapter promoted by Central Silk Board, Ministry of Textiles, Government of India intends printing of official single sheet calendar(Monthly) and daily sheet calendar for the year 2016. In this regard, competitive quotations are invited for Printing & Supply of the above calendars as per the terms and condition. The details of the calendar is as follow-

	Particulars	Specification Size	Quality	Printing Colour	Quantity in Nos.
1	Calendar -Single sheet with Details of Silk Mark CSB Logo with address printed at the top	20(W) x 30(L) inch 12 sheets	Map litho- 70 GSM with Advertisement space of 145 mm (H) x 470mm (W)	Double color	2000 Nos.
2	Daily sheet calendar	13(W) x 20(L) inch Cake No.10 With I - lit with Tag	50 Gauge Board 100GSM Art Paper (Inner Printing) Panchangam with Lamination on both Side(Front & Back)	Multi color printing	1000 Nos.

You are requested to follow the instructions strictly as given in the terms and conditions enclosed here with and send your lowest competitive rate quotation inclusive of all taxes for printing and supplying of above said items and to reach this office **on or before 27.11.2015 up to 3.00.noon** in a sealed cover superscribed as quotation for '**Printing of Publicity Materials**.

The quotations so received well within the stipulated time shall be opened at **4.00 PM on 27.11.15** in the presence of the quotationer or their representative at the Office

For any / all information regarding art work and printing quality contact '**The Nodal Officer, Chennai Chapter Silk Mark Organisation of India, 28/22 K.K.Salai, Kaveri Rangan Nagar, Saligramam, Chennai-600 092.**

Yours faithfully

[D.Kirubakaran]

Nodal Officer, SMOI

TERMS AND CONDITIONS:

1. RATES AND APPLICABLE TAXES: The parties should clearly quote the rates and applicable rate of taxes in their quotation separately. Any other statutory levies such as excise duty, entry tax etc., are to be quoted separately and clearly by the parties, for evaluation purposes and to conclude rate contract.

2. ESCALATION CHARGES: No escalation charges will be entertained during the period of the contract, once the quotation is accepted and contract is awarded.

3. VALIDITY: The rates quoted should be valid for a period of 60 days from the date of opening the quotation. The probable period of Expos are furnished below-

4. LATE QUOTATIONS: The quotations received after the due date and time prescribed shall be summarily rejected. The quotations should reach this office **on or before 27.11.2015 up to 3.00.noon** in a sealed cover superscribed as quotation for “**Printing and supply of formats**”

5. INCREASE OR DECREASE IN THE QUANTITY: The Nodal Officer, Chennai Chapter, Silk Mark Organisation of India, Central Silk Board, Chennai, reserves the right to increase OR decrease the quantity of the material OR not to print any of the item mentioned in the enquiry letter.

6. TO ACCEPT OR REJECT: The Nodal Officer, Chennai Chapter, Silk Mark Organisation of India, Central Silk Board, Chennai reserves the right to accept or reject any [or] all the quotations either in part or in full without assigning any reason's/thereof. The bidder may seek clarification regarding bidding condition, process in case of rejection of their quotation.

7. No Advance Payment: - The bill of cost for supply of the ‘Publicity materials’ shall be made only after satisfactory supply of the materials ordered. **No advance payment shall be made for the supply of these items.**

