



**SILK MARK ORGANISATION OF INDIA**  
**Sponsored by Central Silk Board**  
**(Ministry of Textiles, Govt. of India)**

No.SMOI/MIS/11C/SE-PM/09-10(63)

05/02/2010

COURIER

To

Sir,

Sub: Rate Enquiry for making of Paper bags ó Regarding

-----0-----

This is to inform that Silk Mark Organisation of India is interested to make paper bags. Details of the job and the quantity required are mentioned below:

Sl. No.	Item	Specification	No.of Pcs Qty	EMD Amount
1	Paper bags	Handmade Paper Bags ó Virgin Craft Paper 120 GSM ó 15ö(H) X 12ö(W) X 3.00ö (Base), with Two Colour Printingøand with thread handleø	Minimum of 200000 pcs and further as per requirement for the next two years on rate contract	Rs.24000/-

You may send a quote for the above item and also indicate the taxes separately. The sample can be inspected on all working days from 11.00 AM to 5.00 PM at our office.

With Regards,

[Mir Ziauddin]  
Silk Mark Executive

## TERMS AND CONDITIONS

1. **Rates and Applicable Taxes:** The parties should clearly quote the rates and applicable rate of taxes in their quotations separately. Any other statutory levies such as excise duty, entry tax etc. are to be quoted separately and clearly by the parties, for evaluation purposes and to conclude rate contract.
2. **Escalation Charges:** No escalation charges will be entertained during the currency of the contract, once the quotation is accepted and contract is awarded.
3. **Validity:** The rates quoted should be valid for a period of 90 days from the date of opening the quotation. However on award of contract the rate quoted will remain unaffected for the entire period of contract.
4. **EMD:** The quotation should be accompanied with an EMD in the form of a Demand Draft / Pay Order, drawn in favour of Silk Mark Organisation of India Bangalore. The Quotation received without EMD will be summarily rejected.
5. **Last Date for Submission of Quotation:** The last date for submission of the sealed competitive quotation addressed to the Chairperson , Silk Mark Organisation of India , Central Silk Board, Bangalore is 02/03/2010 upto 1.00 PM. The envelope containing the competitive quotation should be sealed, duly superscripting on the envelope as **“QUOTATION FOR THE SUPPLY OF PAPER BAGS”** and submitted to The Chairperson, Silk Mark Organisation of India, CSB Complex, 1<sup>st</sup> Floor, B.T.M. Layout, Madivala, Bangalore ó 560068
6. **Opening the Quotations:** The quotations so received well within the stipulated time shall be opened at 4.00 PM on the same day in the presence of the bidder or his representative at the office of the Silk Mark Organisation of India, CSB Complex, 1<sup>st</sup> Floor, B.T.M. Layout, Madivala, Bangalore ó 560068
7. **Late Quotations:** The quotations received after the due date and time prescribed shall be summarily rejected.
8. **List of Govt, and other Institutions to whom were supplied:** Bidders have to give the list of Government and other Institutions to whom they have already supplied the. along with the complete profile of the organisation and manufacturer in the tender and illustrative leaflets giving technical particulars etc. are to be attached to the tender to facilitate consideration of the offer

9. **Liquidated Damages**: On failure to supply the quantity within the stipulated period, when ordered, the Silk Mark Organisation of India, shall deduct from the quoted price as liquidated damages, a sum equivalent to 0.5% of the quoted price for the delayed supply for each week until actual delivery, upto a maximum deduction of 10% of the quoted / contract price. Once the maximum of 10% is reached the SMOI is at liberty to cancel the order.

10. **Refund of EMD**: The EMD amount of the unsuccessful bidders shall be returned by a Cheque / DD within 30 days from the date of opening of the quotation. The EMD of the successful bidder shall be returned only after the satisfactory supply of the material ordered.

11. **Forfeiture of the EMD**: Failure to supply the ordered material within the stipulated period shall result in forfeiture of the EMD.

12. **Increase or Decrease the Quantity**: The Chairperson, Silk Mark Organisation of India, Central Silk Board, Bangalore, reserves the right to increase or decrease the quantity of the material.

13. **Right to Accept or Reject**: The Chairperson, Silk Mark Organisation of India , Central Silk Board, Bangalore reserves the right to accept or reject any or all the quotations either in part or in full without assigning any reasons thereof.

14. **Payment**: The bill of cost for supply of the öPaper bagsö shall be made only after satisfactory supply of the materials ordered. No advance payment shall be made.

15. **Additional Information , if any**: For any / all information , the successful bidder may contact the Silk Mark Executive, Silk Mark Organisation of India, Central Silk Board, B.T.M Layout, Madivala, Bangalore ö560068 (Phone No: 080-26282549)

Yours faithfully

[Mir Ziauddin]  
SILK MARK EXECUTIVE