



# Central Silk Board

Ministry of Textiles, Govt. of India

Silk Mark Organisation of India

4<sup>th</sup> Floor, Kuralagam, N.S.C Bose Road,  
Chennai - 600 108.

Phone. No.044-25344774



Your Assurance of Pure Silk

CSB/CH/(5)/SMOI/2019-20

04.11.2019

To

Sir,

Sub: - Inviting lowest competitive quotation for Supply of Raffia Carry Bags for National Level Special Handloom Expo Silk Mark Expo 2019, Chennai - Regarding.

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The Silk Mark Organisation of India, (SMOI) Chennai Chapter promoted by Central Silk Board, Ministry of Textiles, Government of India is organising National Level Special Handloom Expo Silk Mark Expo 2019, Chennai from 12<sup>th</sup> to 31<sup>st</sup> December 2019 at Valluvarkottam, Nungambakkam, Chennai

In this context this office requests you to supply Raffia Carry Bags as per the following specifications given below:

	Specifications	Quantity (In Pcs)
	Raffia Bags Size: 20" x 14" (L X W) with "D" Cut  Quote the rate for Single color screen Printing Separately	5,000

You are requested to follow the instructions strictly as given in the terms and conditions enclosed herewith and send your lowest competitive rate quotation inclusive of all taxes for printing and supplying of above said items. The quotation with all required details should to reach this office on or before 26.11.2019 up to 12.00.noon in a sealed cover subscribed as quotation for "Supply of Raffia Carry Bags' for National Level Special Handloom Expo Silk Mark Expo 2019.

The quotations so received well within the stipulated time shall be opened at 4.00 PM on 26.11.2019 in the presence of the quotationers or their representative at the Office. For any / all information regarding art work and printing quality contact 'The Deputy Director (Insp), Chennai Chapter Silk Mark Organisation of India, 4<sup>th</sup> Floor, Kuralagam, N.S.C Bose Road, Chennai - 600 108.

Yours faithfully

(P.M.Pandi)  
Deputy Director(Insp.)

## TERMS AND CONDITIONS:

1. RATES AND APPLICABLE TAXES: The parties should clearly quote the rates and applicable rate of taxes in their quotation separately.
2. ESCALATION CHARGES: No escalation charges will be entertained during the period of the contract, once the quotation is accepted and contract is awarded.
3. VALIDITY: The rates quoted should be valid for a period of 180 days from the date of opening the quotation.
4. LATE QUOTATIONS: The quotations received after the due date and time prescribed shall be summarily rejected
5. INCREASE OR DECREASE IN THE QUANTITY: The Deputy Director(Insp), Chennai Chapter, Silk Mark Organisation of India, Central Silk Board, Chennai, reserves the right to increase OR decrease the quantity of the material OR not to print any of the item mentioned in the enquiry letter.
6. TO ACCEPT OR REJECT: The Deputy Director(Insp), Chennai Chapter, Silk Mark Organisation of India, Central Silk Board, Chennai reserves the right to accept or reject any [or] all the quotations either in part or in full without assigning any reason's/thereof. The bidder may seek clarification regarding bidding condition, process in case of rejection of their quotation
7. NO ADVANCE PAYMENT: - The bill of cost for supply of the Raffia Carry Bags shall be made only after satisfactory supply of the materials ordered.
8. The Raffia Carry Bags Should be delivered at our Office ie at "Central Silk Board, Silk Mark Organisation of India, 4<sup>th</sup> Floor, Kuralagam, N.S.C Bose Road, Chennai - 600 108"