

 <p><i>Your Assurance of Pure Silk</i></p>	<p>Silk Mark Organisation of India Central Silk Board, Ministry of Textiles, Govt. of India Corporate Office, CSB Complex, BTM Layout, Madivala, Bangalore 560 068 Ph.080 - 2628 2151, 2152, 2117 Fax.080-26689356 visit us at: www.silkmarkindia.com e-mail: silkmark@silkmarkindia.com</p>
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SMOI/PRINT/LT/16-17/f-49

03-11-2016

NOTICE

Sub: Rate Enquiry for Printing of Paper Hang Tags – 220 GSM - Regarding.
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This is to inform you that Silk Mark Organisation of India, Central Silk Board, Ministry of Textiles, Govt. of India intends to print Silk Mark Paper Hang Tags (220 GSM). Details of the job and the quantity required are mentioned below:

Sl. No	Item	Specification	EMD (Rs.)
1.	Paper Hang Tags	220 GSM Imported Matt Finished board Size: 8.5 c.m. (H) x 3.8. c.m. (W)	3,000/-
2.	Printing	Multi Colour printing on both sides with 8 Digit Serial Number on one side along with QR Code.	
3.	Quantity	10 Lakhs – Further as per our requirement, if any, during the validity period of next one year.	

The serial number along with QR Code in soft form (.jpg format) will be provided by this office. You may send a sealed quotation for the above item so as to reach us on or before the last date and time along with the prescribed EMD. Interested parties may call on this office, on any working day between 10.00 AM and 5.30 PM to have a look at the sample of the Hang Tags for quoting the rates. Quotations received after the due date and time and those without the requisite EMD will not be considered.

TERMS AND CONDITIONS

- RATES AND APPLICABLE TAXES: The parties should clearly quote the rates and applicable rate of taxes in their quotation. **In case no taxes are mentioned, it will be presumed that the quoted rate is inclusive of all taxes.**
- VALIDITY: The rates quoted **should be valid for a minimum period of one year** from the date of opening the quotation.
- ESCALATION CHARGES: No escalation charges of any kind will be entertained once the quotation is accepted and contract awarded.

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4. E.M.D: The quotation should be accompanied with an EMD amount of Rs.3,000/- (Rupees Three thousand only) in the form of a demand draft/pay order in favour of “Silk Mark Organisation of India” payable at Bangalore. Quotations received without EMD will be summarily rejected.
5. LAST DATE FOR SUBMISSION OF QUOTATION: The last date for submission of the sealed competitive quotations is 25th November, 2016, Friday, up to 1.00 PM. The envelope containing the competitive quotation should be sealed and submitted, duly super scribing on the envelope as “QUOTATION FOR THE SUPPLY OF PAPER HANG TAGS – 220 GSM” and addressed to the CEO, Silk Mark Organisation of India, Central Silk Board, B.T.M. Layout Madivala, Bangalore-560 068.
6. OPENING THE QUOTATIONS: The quotations so received well within the stipulated time shall be opened at 4.00 PM on 25-11-2016 at the Office of the Silk Mark Organisation of India, Central Silk Board, Room no 120, 1st Floor, CSB Complex, B.T.M. Layout, Madivala, Bangalore–560068. The bidders or their representatives can be present at the time of opening of the quotation. The CEO, SMOI, Bangalore reserves the right to accept any of the quotation or reject all the quotations. The decision of the CEO, SMOI, Bangalore will be final and no correspondence will be entertained in this regard.
7. REFUND OF E.M.D: The EMD amount of the unsuccessful bidders shall be returned after the successful quotation is finalized. The EMD of the successful quotationer shall be released only after satisfactory supply of the materials ordered.
8. FORFEITURE OF THE E.M.D: Failure to supply the ordered quantity of material within the stipulated period shall result in forfeiture of the EMD.
9. PACKING INSTRUCTIONS: The hang tags should be neatly tied with twine thread/rubber band in bundles of 100s. Ten such bundles (totaling 10X 100=1000 Hang Tags) should be wrapped together in thick brown wrapping paper with the serial numbers of the contents written clearly and legibly on each bundle. Good quality cartons of **7 (seven) ply** should be used for packing the hang tags and only 10,000 pieces should be packed per carton. The serial numbers of the hang tags in each carton should be written clearly and legibly on the top and the sides. The cartoon box should be properly sealed on all joints/sides with cello tapes and strapping should be done to avoid distortion of the consignment while in transit. **Not following the packing instructions will result in rejection of the consignment.**
10. DELIVERY: The material should be delivered to our offices in Chennai and Coimbatore as per our instructions.
11. PAYMENT: The bill of cost for supply of the “PAPER HANG TAG - 220GSM” shall be made only after satisfactory supply of the materials ordered. No advance payment shall be made.
12. ADDITIONAL INFORMATION, IF ANY: For any information, the quotationers may contact The Assistant Director (Insp.), Silk Mark Organisation of India, Central Silk Board, B.T.M. Layout, Madivala, Bangalore-560068 (Phone: 080-2628 2151 / 2152 / 2117).
